**School Management System**

1. Login Panel
   1. Each user has his/her username and password for login into system. – o.k
   2. Login will be center dependent. O.k
   3. User of one center is not able to check information of other center. O.k
   4. Even center admin not able to check data of another center.o.k
   5. Only super admin is able to do that. O.k
2. System has following modules
   1. **Telephonic enquiry(TE)**
      1. Telephonic enquiry has following Inputs
         1. Source (Just dial, My City, Pamphleting, Newspapers Ads, Newspaper news, Internet, mall, Canopy, Events,other, etc...)Provision to create more sources. Ok Done
         2. Contact Number
         3. Name
         4. Date of enquiry
         5. Discipline in which party is interested.(Drop Down)
         6. Address(State> City>Zip code> home address)
         7. Remarks
         8. Status(Red,Green,Yellow)
   2. Physical enquiry(PE)
      1. Physical enquiry has following Inputs
         1. Source (As above) Done
         2. Contact Number
         3. Name
         4. Date of visit Done
         5. Discipline in which party is interested.(Drop Down)
         6. Who is probable student – self/son or daughter/ relative Done
         7. Details of probable student – M/F, Age, Occupation. Done
         8. Address(State> City>Zip code> home address)
         9. Demo(Yes/No)
         10. Remarks by faculty.
         11. Commercial offer (No.of classes----- Package – Rs……. Registration Rs----)
             1. There will be a text box for enter no of classes package and registration.
         12. Remarks
         13. Status(Red,Green,Yellow)
   3. Enrollment of student
      1. Name
      2. Date of enrollment
      3. Discipline (from drop down) Done
      4. Contact No(Contact 1,Contact 2) Contact 2 is optional
      5. Email Address
      6. Address (State > City > Zip> Home Address)
      7. Father Name/Mother Name/ guardian Name
      8. Occupation
      9. Commercial package agreed – Package Cost Rs – Registration – Rs.---
         1. Same as Above
      10. No of classes given to student.
      11. Start Date
      12. End Date (It is auto calculated no one can edit it.)
      13. User select class from drop down and student get register for selected class
   4. Class Management.
      1. Admin can create new class
      2. Create class has following fields.
         1. Discipline
         2. Days(Like Monday,wednesday)
         3. Batch(like 4-5,5-6)
         4. No of Students can allot to this class.
   5. Student Attendance/Remarks/Exams
      1. User select class.
      2. After Selecting Class user list of all student will displayed.
      3. Simply by click on check box user able to put attendance of Student
      4. Attendance has two panel attended or on leave.If not attended and not taken leave- then student is Absent and class is counted. If leave is taken then class is adjusted within the stipulated End Date specified. Ok done
      5. User not able to put attendance of future and past.
      6. After putting attendance user need to click save attendance.
      7. Student Remarks
         1. User Need to select User by enrollment number.
         2. User details will be populated as per enrollment number.
         3. Remarks can be against student
         4. There is no limit of adding Remarks.
         5. Previous Date Remarks not Updatable
         6. Remarks cannot be deleted.
         7. Remarks Form has following fields
            1. Remarks by(faculty Name)
            2. Remarks.
      8. Pickup and drop
         1. In this Section user can enter pick up and drop facility
            1. User can enter details by enter following details

Enrollment Number of Student

Pick up and drop location(Address of student)

Time of pickup.

Amount

Amount Paid

Pending Balance.

Balance paid Date.

User can check complete detail by enter enrollment number.(History of previous Payment)

* + 1. Exam Details
       1. Exam Form has following parameters
          1. Student Enrollment No.
          2. Text Box In which exam Name will be enter
          3. Exam details. Done
          4. Exam Date.
          5. Faculty responsible Done
          6. Exam Fees Done
          7. Any comments.
          8. Results of Exam. Done

1. Admin Module(This module has following section)
   1. Add a faculty -only by super admin(this has following Details)
      1. Super Admin will input Done
         1. Name of faculty
         2. Date of Joining
         3. Salary
         4. Salary Revisions:
         5. Area of work( Discipline)
         6. Contact Details
         7. Address(State> city> Zip> House Number)
         8. Option for Image Upload (It will be optional)
   2. Add a user(Who can login into System)

Centre Head can activate or De active user Done

* + 1. Centre Head can add New User Done
    2. New User has following details
       1. Name
       2. Date of joining
       3. Salary
       4. Contact Details
       5. Address(State> City >Zip> House Number)
       6. Login Id
       7. Password
  1. Payment Details
     1. Admin need to enter student enrollment Number.
     2. After Enter enrollment Complete Details will be populate.
     3. Previous Payment details also listed along with payment date (If Any).
     4. Date of Payment(Date will not be Future Date)
     5. Payment Mode.(Cheque, Cash, Credit card)
     6. Bank Name
     7. Cheque details Done
     8. Card transaction details Detail
     9. Amount paid.
     10. After enter Amount Paid Balance will be auto calculate.
     11. Due Date
         1. For Due Date we have following suggestion
         2. Due date will be enter by admin –o.k
         3. Due Date should be before the commencement of first class. ok
         4. If installment payment is agreed then schedule to be mentioned. ok
         5. Due date will not Exceed from Student batch ending date.
         6. We will put constraint for above statement.
     12. After click on save Payment button details will be save against entered enrollment.
  2. Renewal Management
     1. Who will Do renewal management –Centre Head ok
     2. Who will put Data into System for renewal management – Admin ok
  3. Renewal Management.
     1. On admin Dash board there will a list of student who has renewal after 2 weeks.
     2. Renewal Form has following fields
        1. Student Enrollment Id.
        2. Action By
        3. Description(Steps planned for renewal)
        4. Remarks ok
        5. Status (RED,GREEN,YELLOW)
  4. Budget Management.
     1. Super admin can assign budget for center and can update budget for center.
     2. Admin can enter Expenses
        1. Expenses form has following inputs
           1. Expense Amount
           2. Expense for (like bus maintains, fuel, etc...)
           3. Description
           4. Date of Expense.

Expense Code for the following are required:

|  |
| --- |
| Coffee/Tea Machine |
| Water & glass |
| Generator Diesel |
|  |
| Stationary |
| Phone Bill |
| Pick & Drop Diesel |
| Conveyance |
| Pamphlet distribution |
|  |
| Telephone |
| Office Products |
| Maintenance & Upkeep |
| Lunch |
| Contigencies |
| Event |
| Pamphlet printing |
| Hoardings |
| Electricity |
|  |
| Ads |
|  |
| Marketing |
| Canopy |
| DG Hiring |
|  |
| Rent |
|  |
| Salaries |

* 1. Profit /Loss Management
     1. In this Section Admin can check profit and loss of canter
     2. Super Admin can check Profit and loss of Any Center by Selecting center.
     3. Formula for Calculate Profit and loss is
        1. Profit and loss =Revenues - (Salary +Expenses) ok

1. Report
   1. Report panel need to Discuss We will discuss and update the report section

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